

Budget 2009-10

At the last Exec meeting a revised budget for the year 2009-10 was requested. In order to achieve this, the actual figures from 2006-07 and 2007-08 have been used along with projected figures as based on the revised financial forecast for 2008-09. Based on these figures a budget has been created which shows expected income and expenditure under all headings for 2009-10. Please see below for details.

The following points provide some supporting commentary:

- **Income:** The projected total income for the year will be in the region of £250,500 (although this is dependent on negotiation with BUCS). This is made up of member affiliations (£72,000); grants from Sportscotland (£40,000) and BUCS (£20,000); sponsorship (£12,000); sport income (£50,000); representative sport income (£10,000); event Income (£10,000); Kit income (£8000); Other income including interest (£2500) and a projected carry forward of £10,000 from 2008-09.
- **Expenditure:** The main expenditure for the year will be expected to cover salaries; which includes additional support to cover JS' maternity leave (£111,700); as well as spending on sports programme and special project budgets (£20,000); sports in/out money (£50,000); Marketing and network events (£25,000); and Merchandise (£20,000). Smaller outlays of expenditure will also cover Rep Team Costs (£10,000); Staff Travel (£7000); Admin (£5250); Fees (£5000); CPD (£2000); and Sundries (£2500). This entails a total expected expenditure for 2009-10 of £258,450.
- **Balance:** Assuming that income and expenditure occur as outlined SUS would finish the year with a deficit in the region of £23,950. This deficit reflects additional outlays to support JS' maternity leave and no increase in the BUCS grant.

SUS Executive is asked to:

Item
<ul style="list-style-type: none"> ○ Ask questions about the proposed budget ○ Approve the budget

Setting Budget for 2009-10

	Actual 2006/07	Actual 2007/08	Budget 08/09	Forecast 08/09	Forecast 09/10	Notes
Salaries						
Sport Manager	£32,648.73	£36,713.68	£42,200.00	£41,500.00	£44,000.00	starts UE 07pt 36~£35469 plus 24% on-costs
Exec Officer	£32,202.86	£34,576.99	£40,000.00	£39,100.00	£34,500.00	starts UE 07pt 34~£33432 plus 24% on-costs (Maternity leave until January)
Admin Assistant	£0.00	£612.48	£16,100.00	£17,275.00	£23,200.00	starts UE 04pt 13~£18027 plus 22% on-costs plus enhancement pay to cover JS Maternity Leave
Other Assistance	£0.00	£0.00	£0.00	£0.00	£10,000.00	
Programme Budgets						
Sports Allocations	£18,587.61	£51,984.15	£21,500.00	£40,000.00	£15,000.00	Money SUS budgets to support sport
Sports Events/Activity					£50,000.00	Money that comes in and out of SUS account covering event fees / activity etc
Rep Sport Costs	£9,769.00	£9,900.51	£1,500.00	£11,600.00	£10,000.00	Support for Representative activity
Special Project budgets	£7,871.80	£1,284.38	£4,000.00	£3,800.00	£5,000.00	to support special projects
Office Costs						
Office Costs	£4,194.16	£2,797.60	£3,000.00	£2,800.00	£3,500.00	Post, Phone, Copier, Stationery, Water Cooler etc
IT	£0.00	£0.00	£700.00	£1,715.00	£1,750.00	Maintenance costs & new machinery
Staff Travel	£5,196.94	£5,395.73	£5,500.00	£6,500.00	£7,000.00	Includes Committee Meeting Travel Expenses
Staff CPD	£733.83	£664.76	£1,500.00	£1,500.00	£2,000.00	Attending conferences, courses etc
Fees	£4,773.75	£3,287.75	£3,500.00	£5,500.00	£5,000.00	Insurance; parking; affiliations
Marketing & Promotion	£7,833.39	£3,872.23	£4,000.00	£3,800.00	£5,000.00	Website development; handbook; branding; etc
Network Events	£20,608.50	£13,886.62	£4,000.00	£15,000.00	£20,000.00	Conference/Seminar
Merchandising	£11,835.35	£27,752.67	£1,000.00	£17,000.00	£20,000.00	To support stock of kit and merchandise items
Sundries	£3,911.16	£186.00	£2,500.00	£500.00	£2,500.00	Contingencies
	£160,167.08	£192,915.55	£151,000.00	£207,590.00	£258,450.00	
Income						
Sportscotland	£30,000.00	£35,000.00	£35,000.00	£35,000.00	£40,000.00	
BUCS	£15,223.24	£10,000.00	£25,000.00	£20,000.00	£20,000.00	
Sponsorship	£6,500.00	£10,000.00	£0.00	£10,000.00	£12,000.00	
Carry Forward	£25,899.29	£23,169.76	£17,500.00	£33,596.97	£10,000.00	
Interest	£1,050.38	£3,257.85	£3,500.00	£1,450.00	£1,500.00	
Member affiliations	£66,026.81	£68,965.00	£70,000.00	£70,000.00	£72,000.00	
Sport Event/Activity Income	£20,027.11	£59,606.66	£0.00	£52,300.00	£50,000.00	
Rep Sport Income					£10,000.00	
Event Income	£11,066.00	£6,926.00	£0.00	£7,000.00	£10,000.00	
Kit Income	£3,739.50	£8,189.70	£0.00	£4,000.00	£8,000.00	
Other Income	£3,804.51	£1,397.55	£0.00	£500.00	£1,000.00	
TOTAL	£183,336.84	£226,512.52	£151,000.00	£233,846.97	£234,500.00	
BALANCE *	£23,169.76	£33,596.97	£0.00	£26,256.97	-£23,950.00	